

Ignite Executive Director Position

Under the direction of the Board of Directors, the Executive Director is responsible for overall management and operations of Ignite at the Saban Center. The Executive Director is charged with implementation of policies set by the Board of Directors, Annual Goals and Action Plans, Protection of the organization's Financial Assets, Financial Management and Stability, Quality Standards in our Mission-based Activities, Human Resources, Customer Service, Marketing and Public Relations. The Executive Director of the museum plays a key role in providing leadership, strategic direction, and oversight for all aspects of museum operations. The ability to lead teams, develop and implement long-term strategies, and collaborate with the Saban Center and tenants, Board of Directors, staff, and stakeholders is be critical to the museum's success.

Key Responsibilities

- Provide dynamic leadership and direction for museum operations, including finance, collections management, and community outreach
- Lead and manage full-time staff, part-time staff, volunteers, and consultants
- Develop and implement long-term strategies, including fundraising, exhibitions, and educational activities
- Establish partnerships in the community to enhance the museum's public image and expand interest and support
- Serve as the museum's spokesperson and chief advocate and direct the overall development of public relations and marketing initiatives.
- Research and identify grant opportunities that align with the goals of Ignite

Qualifications

- Master's degree in museum studies preferred, STEM education, or a related field, and at least five years of relevant experience.
- At least five years of experience in museum management, preferably as an Executive Director
- Strong leadership and team management skills
- Excellent communication, public relations, and marketing skills
- Demonstrated ability to develop and implement long-term strategic plans and fundraising initiatives.

Ignite Executive Director Position (Continued)

Skills

Management:

Excellent leadership and management skills
Ability to motivate and inspire staff and volunteers
Strong problem-solving skills and ability to navigate challenges and change
Ability to balance competing priorities and make difficult decisions
Strong interpersonal skills and emotional intelligence
Professional demeanor and representational skills
Ability to balance multiple responsibilities and prioritize effectively
Openness to feedback and continuous learning
Innovative and forward-thinking
Collaborative and inclusive leadership style

Operations:

Experience in managing budgets and financial operations
Understanding of non-profit management
Experience in risk management and compliance with legal and ethical guidelines
Strong strategic planning and implementation abilities
Ability to work collaboratively with a board of directors and other stakeholders

Museum Experience:

Expertise in museum management and technology
Deep understanding of museum best practices and industry trends
Passion for the museum's mission and vision
Proven ability to develop and implement successful educational programming
Comfort with technology and innovation in museum operations
Knowledgeable about science, technology, engineering, and math (STEM)

Community Relations & Fundraising:

Effective communication and public speaking skills for media and community relations
Proven track record of successful community partnerships
Strong fundraising and development skills



Ignite Executive Director Position (Continued)

How to Apply

Send a cover letter and resume to info@sabancenter.org with the email subject line “Ignite ED” by Friday, May 23rd, 2025.

About Ignite

Ignite is a brand new, state-of-the-art science center under development, formerly known as the Children’s Hands on Museum (CHOM), and will be far more than a children’s museum. The museum will have new, high-quality permanent exhibit space, which will include a substantial level of popular multimedia opportunities, including numerous computer interactives. Ignite will strongly focus on multimedia, with a temporary exhibition gallery and outdoor exhibit/play opportunities. There will be a strong focus on Alabama, an emphasis on the future, with a link to athletic performance associated with the Saban Brand, including STEM with the Arts, and a 0-6 early childhood area.

About the Saban Center

The Saban Center is a pioneering STEM and arts campus where education, experience, and innovation converge. It includes partnerships with community organizations, such as the Tuscaloosa Children’s Theatre and Ignite, formerly the Children’s Hands-On Museum of Tuscaloosa, as well as public-private educational collaborations across Alabama. The Saban Center will serve as a hub for educational training, arts participation, and academic support for teachers and families alike. To learn more about the Saban Center, visit sabancenter.org